

UNIVERSITY LIBRARIES GUIDE



CHEVREUL LIBRARY

Berges du Rhône Campus



BRON TEMPORARY LIBRARY

Porte des Alpes Campus

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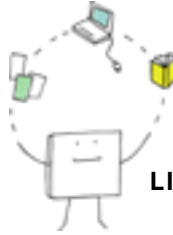
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THE UNIVERSITY LIBRARIES

CHEVREUL LIBRARY (BU CHEVREUL)

How to get there : Berges du Rhône Campus
10, rue Chevreul (Lyon 7ème)

 T1, Claude Bernard stop
T2, Centre Berthelot stop

Call us : +33 (0)4 78 69 77 32



REGISTER

- **Lyon 2 students are automatically enrolled** in our libraries thanks to their student ID card.
 - **Other users** must register at the library reception desk to obtain their card.
- You need your card to borrow documents.**

THEFT OR LOSS OF YOUR CARD

Any theft or loss of your card must be reported as soon as possible to the library reception desk.

The university libraries are open to the Université Lumière Lyon 2 community, members of other universities, and anyone looking for documentation. For further information about the subscription:

» <https://bu.univ-lyon2.fr/modalites-d-inscription>

BRON LIBRARY (BUP)

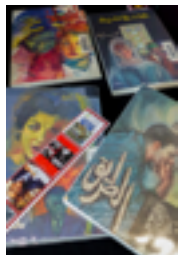
How to get there : Porte des Alpes Campus
Building S. 5, avenue Pierre-Mendès France (Bron)

 T2, Europe-Université stop

Call us : +33 (0)4 78 77 44 56



COLLECTIONS



Search the catalogue » <https://catalogue.univ-lyon2.fr>

ON THE SHELVES

BRON LIBRARY

● Reading room

- Anthropology
- Performing Arts
- Psychology
- Political Science
- Sociology
- Tourism
- Economic and Social Administration
- Geography
- History
- Information-communication
- Language Studies (English, Spanish, Portuguese, Applied Foreign Languages (LEA), French for foreigners (FLE))
- Modern Literature
- Language Sciences



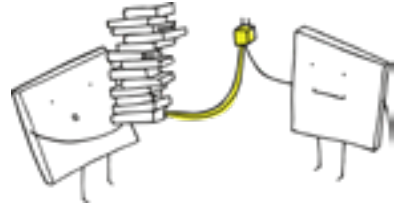
CHEVREUL LIBRARY

- 0 **Ground floor**
Methodology, Press, Graphic novels
- 1 **First floor**
Law
- 2 **Second floor**
Economics, Management
- 3 **Third floor**
Education,
French for foreigners (FLE),
Classical Literature,
Modern Literature, Musicology
- 4 **Fourth floor**
English, Arabic, Applied Foreign Languages (LEA).
- 5 **Fifth floor**
Archeology, Art history

ONLINE LIBRARY

» <https://bu.univ-lyon2.fr/bibelec>

@ docelec.bu@univ-lyon2.fr



GOING TO E-RESOURCES

Several tools provide easy access to online documentation:

- ➔ To search the online library
Exploradoc
- ➔ List of resources in alphabetical order
» bu.univ-lyon2.fr > **Bibliothèques**
 > **Bibliothèque électronique**
- ➔ List of resources by discipline on our website.
» bu.univ-lyon2.fr > **Disciplines**



HERE'S A SELECTION OF OUR SPECIALIZED RESOURCES

PERFORMING ARTS Tènk, Theatre in video, Film Scripts Online, Les Yeux Doc...

LAW/ADMINISTRATION Dalloz, Le Doctrinal, Lamyline, Lexis, Lextenso, UNJF...

ECONOMICS/MANAGEMENT New Palgrave Dictionary, Business Source, Cap Financials...

ART HISTORY Art Full Text, Benezit, Grove Art, Vogue, Harper's Bazaar...

LANGUAGES AND FOREIGN CULTURES My Cow, Oxford Dictionary, Sketch Engine...

MUSICOLOGY Naxos, Grove Music, Music Online, Philharmonie de Paris...

PSYCHOLOGY Psychology and Counseling, Nature neuroscience, PsycArticles...

SOCIAL SCIENCES LGBT Magazine, Revolution & Protest Online, Statista...

ESSENTIAL MULTIDISCIPLINARY RESOURCES



FRENCH AND FOREIGN PRESS AND MEDIA



BORROWING DOCUMENTS

LOAN PERIODS AND BORROWING LIMITS



University of Lyon	«Licence»	20 doc. per library	4 weeks
	Master		
	PhD	20 doc. per library	8 weeks
	Teachers and Staff		
University Lumière Lyon 2	Apprenticeship		
Every people with a disability		20 doc. per library	8 weeks
Other users		20 doc. per library	4 weeks
Renewal : 2 weeks for everybody			

- ➔ Daily newspapers and most journals are not loanable. At Chevreur Library's ground floor, some magazines can be borrowed.
- ➔ Loans and returns can be made at the automatic lending machines. Returns have to be made at the library where you borrowed the books.
- ➔ Bring a document from one Lyon 2 library to another with **Doc express**. (only for the people with a disability and Lyon 2 staff).
Form » bu.univ-lyon2.fr > Services > Navette Doc Express

ANY DELAY ?

If your documents are already overdue, you will no longer be able to borrow or benefit from some services. One day of delay = one day of suspension.

» **To contact the litigation department**

Email : contentieux.bu@listes.univ-lyon2.fr

Phone : 06 21 12 27 07 (between 9 am to 5 pm)

INTERLIBRARY LOAN

➔ Request a document unavailable in Lyon libraries with our Interlibrary Loan Service «**Prêt Entre Bibliothèques**».

Form » bu.univ-lyon2.fr > Services > Prêt Entre Bibliothèques

LIBRARY ACCOUNT



» On the catalogue:

<https://catalogue.univ-lyon2.fr>



You can :

Check your library account

- In the top right of the screen, click on «Pour réserver ou prolonger des documents, connectez-vous à votre compte BU».
- Lyon 2 students ▶ click on the link and enter your Lyon 2 ID.
- Other users :
 - ▶ ID = barcode number of your library card.
 - ▶ Password by default (think to change it !) = your last name in capital letters.

Extend your loans

- If a loan is renewable, a link «Renouveler» appears aside.
- Click on «Tout renouveler» for extending all the outstanding loans.
- The extension is validated when the new date is displayed.
- Terms :
 - only one extension per document ;
 - renewal of the loan for two weeks ;
 - to be carried out **before** the scheduled return date ;
 - some documents are not renewable «Prêt 14 jours» and «Prêt concours».

Book documents already on loan

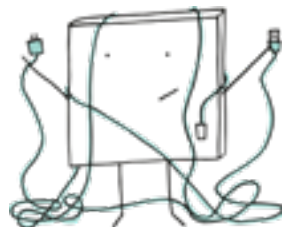
- Search the document in the catalogue.
- Starting from the detailed page of the document, click on «Réserver» in the box on the right.
- You will receive an email as soon as the document is available. You will have 7 days to collect it from the library where it is located.

The library account allows as well to :

- view your loan history,
- suggest purchases,
- create private or public document lists.



WIFI & COMPUTER ACCESS



Wi-Fi

Eduoram network

International Wi-Fi academic network.

A fully secured wireless access to the web. You need to configure it before using it. Print tutorials are available at the welcome desks. The staff of the digital services counters (GSN) can also give you help for the configuration.

Eduspot network

French Wi-Fi academic network (Renater Federation).

The browser launches automatically by the tab *Eduspot connexion*. Choose the proper institution within the list.

Invite-Lyon 2 network

It allows external users to connect to the university Wi-Fi network. You receive, by email or text message, a temporary ID valid for 12 hours.



Library computers

Connection with your Lyon 2 ID **only**.

External users or students from other universities cannot use these computers.

PRINT, SCAN, DIGITIZE



» bu.univ-lyon2.fr > Services > Imprimer, numériser, photocopier

Practical information

- Printing, scanning and photocopying are restricted to members of the University Lyon 2.
- Each floor of Chevreul Library has a black and white printer at the user's disposal. For color printing, use the fifth floor's printer. ●●
- Lyon 2 students have a free credit of 50 copies per year, rechargeable by credit card.
- Printing prices :
 - 5 cents for black and white
 - 10 cents for colors printings
- Printing places : Chevreul library, computers rooms on the Porte des Alpes and the Berges du Rhône campus. It's not possible to print at the Bron Library.

Print, scan, digitize

- The printing must be launched from a library computer. If your documents are recorded on a USB key, think to copy it on the computer before printing it.
- Put your student card in front of the copy machine, or enter your Lyon 2 ID.
- The account which unlocks printing is the one connected to the computer.
- Your scans are sent to your Lyon 2 email.

Add money to your print account

- Sign in to your user interface PaperCut :
 - » <https://impression.univ-lyon2.fr/user>
- Click on the tab *Rechargement Paybox*.
- Choose the amount that you want to add on your account, then click on *Suivant*. Confirm by clicking on *Payer*.
- Fill in your credit card information and click on *Valider*.

STUDY ROOM BOOKING AT CHEVREUL LIBRARY ONLY



→ For all the members of the **University of Lyon and the universities of Grenoble, Clermont and Savoie.**

1) Book on Affluences

- on the app Affluences, or on the website below
» <https://affluences.com/bu-chevreul/reservation>
- enter your **university email address**



2) Confirm the booking

You have **2 hours** to confirm your reservation. Click on the link in the email received.

- *From the app, the confirmation is automatic if you have informed your email after your first reservation.*
- *On a computer : it is possible to record the email address in the browser to confirm automatically.*

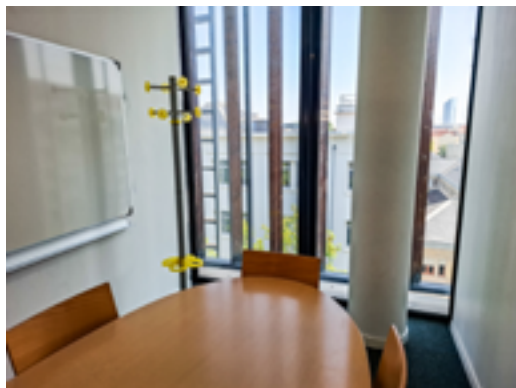
3) Validate the reservation

Upon your arrival at the library, scan the QR Code on the door of the study room you reserved, or go to the welcome desk.

In case of delay of more than 15 minutes, the reservation will be canceled.

→ For **external people**

The rooms are available for registered users only. Bookings must be made at the welcome desk.



SMALL EQUIPMENT LENDING

SMALL EQUIPMENT

→ for on-site use only



At Chevreul library: headphones, CD/DVD players, keyboards, computer mice, calculators, whiteboard markers, anti-stress kits.

In open access at the library : noise-cancelling headphones, desk dividers.

At Bron library: CD/DVD players, headphones, calculators, computer mice.

ONLINE LIBRARIANS (BEL)

A QUESTION ? ONLINE LIBRARIANS ANSWER YOU

A team of librarians is at your disposal to answer practical questions or to help you with your documentation search within a maximum of 72 hours.

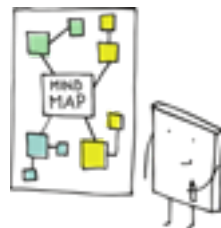
You can also consult the FAQ, search by topic, or look for recent questions.



» bu.univ-lyon2.fr > Tab **Une question ?**



TRAINING & WORKSHOPS



- to **save time** in your work
- to discover **new resources**

Find all the information on our website : » bu.univ-lyon2.fr > **Formations**

WHAT WE OFFER

«Licence» and Master

» bu.univ-lyon2.fr > **Formations** > **Pour la licence et le master**

Online training : Méthodoc, Décodoc and Citadoc are three courses to discover, at your own pace, how to improve your search of information.



To begin or resume the basics of information searching, to get the most out of the web, and to cite your sources correctly.



Décodoc provides the keys for using photos and videos correctly, deciphering the information and spotting misinformation.



A formation for Zotero at your own pace : installation of the software, collection of references, and creation of a standards-compliant bibliography in a few clicks.

Mini-series tutorial for submitting research dissertation



This series is designed to help you submit your research work online on DUMAS and to give you a better understanding of copyright and personal data.

All public

Atelier Doc : 2 hours on various themes throughout the year (calendar online).

AccroDoc : self-study site to learn at your own pace according to your needs. 2 to 5 minutes videos.

» bu.univ-lyon2.fr > **Formations** > **accrodoc**

PhD students



Isidoc't : documentary research, training and handling of scientific information, -a complete thesis-specific module.

» bu.univ-lyon2.fr/doctorat

RESEARCH SUPPORT

» bu.univ-lyon2.fr > Soutien à la recherche

Personalized support:

→ *on appointment*



@ Contact

For any request : bu-soutienrecherche@univ-lyon2.fr

To submit your thesis and for questions : thelec@univ-lyon2.fr

To submit your dissertation and for questions : memelec@univ-lyon2.fr

To contact Prairial team : contact@publications-prairial.fr

All the information about DATAlystE : datalyste.universite-lyon.fr

CULTURAL EVENTS

PARTICIPATE IN VARIOUS ACTIVITIES

Throughout the year, the libraries offer cultural and scientific activities: exhibitions, meetings, conferences, round tables, workshops, presentations of students work, escape games, screenings, quizzes, readings...



The program is available online » bu.univ-lyon2.fr > Culture



OCTOBER **Fête de la Science**

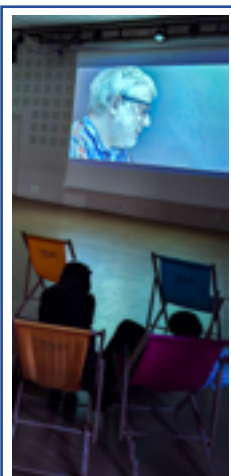
Conferences on scientific subjects in HSS



JANUARY

Nuits de la lecture

Readings and literary discoveries



MARCH **Les Yeux Doc**

Documentary Festival



EVERY MONTH **Thèse en lumière**

10-minute presentation of thesis topics



MAY **Quais du Polar**

Meeting with a thriller author

OUR EVENTS

JUNE **Festival Lyon BD**

Graphic novels exhibition and event




Reserved services :

Some services are restricted to the Lyon 2 community. For further information, please ask a librarian at the welcome desk.

SERVICES
PUBLICS



GET INFORMATION

- In the libraries, with the staff on-site.
- Online, by asking your questions to the Online Librarians (BEL). 
- » <http://scdaskal.univ-lyon2.fr/questions/>
- Online, with the FAQ for loans » <https://bu.univ-lyon2.fr/faq-prets-de-documents>

Follow us on social media:



bulyon2



BULyon2

OPENING HOURS

View the library timetables and occupancy rates with the app and on the website.

- » <https://bu.univ-lyon2.fr/calendrier-horaires>  Affluences

SERVICES SUITABLE FOR PEOPLE WITH DISABILITIES

More information online and in the specific guide available on site.

- » <https://bu.univ-lyon2.fr/handicap>

INFORMATION



In the study rooms and all the reading rooms: **food, cups and, cans** are forbidden. Containers with caps are allowed.

For eating and drinking, go to the library hall.



You can make phone or video calls from the library hall or from the acoustic booths located on the first and second floors (Chevreul Library).



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+ FACILE



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